



**OFFICE OF THE PUBLIC AUDITOR
POHNPPEI STATE GOVERNMENT
P.O. BOX 370
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WEBSITE: www.opapni.fm**

VACANCY ANNOUNCEMENT

It is the policy of the Pohnpei State Government that employment consideration shall be based on qualification, regardless of sex, age, religion, ancestry and family. Preference shall be first given to qualified legal resident of Pohnpei and to other citizen of the Federated States of Micronesia, other countries for which no qualified legal residents of Pohnpei are available.

The Pohnpei Office of the Public Auditor is looking for a Senior Auditor to join our team.

Position and Salary: Senior Auditor Ungraded \$1,394.23+ COLA(bi/weekly)

Location: Pohnpei Office of the Public Auditor

Pohnpei State Government

Kolonia, Pohnpei State, FM

Core Description:

The Senior Auditor will lead and manage audit engagements, provide strategic insights, and contribute to the continuous improvement of our financial processes. We are seeking an experienced and detail-oriented professional who possesses strong leadership skills, exceptional analytical abilities, and a deep understanding of financial auditing principles. Senior Auditor reports to the Audit Manager.

Duties and Responsibilities:

- Lead and oversee audit engagements from planning to completion, including risk assessment, scoping, testing, and reporting.
- Conduct comprehensive reviews of financial statements, records, and reports to identify inaccuracies, discrepancies, and areas of non-compliance.
- Evaluate internal controls, policies, and procedures to ensure alignment with regulatory requirements and industry best practices.
- Develop and implement audit programs, testing procedures, and documentation standards to address identified risks and objectives.
- Provide guidance and supervision to audit teams, assigning tasks, reviewing workpapers, and providing constructive feedback.
- Analyze complex financial data, including budgets, forecasts, and financial models, to assess accuracy and identify trends or anomalies.
- Prepare detailed audit reports with clear findings, recommendations, and action plans to enhance financial processes and controls.

- Collaborate with key stakeholders to communicate audit results, provide insights, and assist in implementing recommended changes.
- Stay updated with changes in regulations, accounting standards, and industry trends, ensuring audit practices remain current and compliant.
- Ensures that subordinates staff receive adequate directions, guidance and training and that the work performed meets prescribed standards.

Training and Education:

- Bachelor's degree in Accounting, Finance, or a related field plus five (5) years auditing experience, three years of which must be governmental auditing.
- CPA (Certified Public Accountant) or equivalent educational certification and experience is preferred.

Experience:

- Proven experience as an auditor
- Strong knowledge of financial auditing principles, practices, and regulatory requirements.
- Proficiency financial management systems.

Knowledge:

- Possess a fair knowledge of GAAP, GAAS as defined by AICPA, Standards for Audit of Governmental Organizations, Program Activities and Functions by the Comptroller General of the United States of America, ISSAI and other audit guidelines.
- Familiarity with relevant accounting standards, regulatory frameworks, and industry best practices.
- Knowledge of data analysis and visualization techniques to enhance audit procedures.
- Proficient in using MS Office applications, particularly Excel, Word, and PowerPoint.

Personal Competence:

- Excellent analytical and problem-solving skills, with the ability to interpret complex financial data and identify areas of improvement.
- Strong leadership abilities, including the capacity to lead and motivate audit teams.
- Effective communication skills, both written and verbal.
- Attention to detail, ensuring accuracy and precision in audit documentation and reports.
- High ethical standards, integrity, and the ability to handle sensitive and confidential information with discretion.
- Proactive mindset, with the ability to adapt to changing priorities and meet deadlines.

Working Requirements:

- Ability to work independently and collaboratively in a team.
- Preferable to own a valid driver's license.

POPA VACANCY NO: 2023-04

OPENING DATE: 01/15/24

CLOSING DATE: Until Filled

Employer Value Proposition:

- Join an organization that values professional development and growth.

How to Apply

Application form may be secured from the Office of the Public Auditor, Kolonia, Pohnpei State. Completed applications must be returned to the Office of the Public Auditor in Kolonia.